

PARLIAMENTARY & ADMINISTRATIVE RESEARCH INSTITUTE NEW DELHI



A Subsidiary of **LIGHTS**
An Educational Not-for-Profit
Organisation, Est. 2003

CAPACITY BUILDING PROGRAMMES (DOMESTIC)

For Officers of Govt. of India/Autonomous Bodies/PSUs/
Legislative Assemblies/State Governments

Domestic Courses towards “Handling Parliament Efficiently”

1. Customised Course on Parliamentary Procedure

Duration: 3 Days (Includes visit to Parliament House)

Eligibility: Any Officer likely to deal or already dealing with the Parliamentary work

Fees: INR 22,500 +18 % GST

2. Customised Course on Parliamentary Protocol and Privileges

Duration: 3 Days (Includes visit to Parliament House)

Eligibility: Any Officer nominated by the Competent Authority

Fees: INR 22,500 +18 % GST

Parliamentary Procedure Course

- 1. Parliamentary Terminologies**
- 2. Parliamentary Committee System**
- 3. Raising Matter of Public Importance through various parliamentary devices and Law Making Processes**
- 4. Liaison with the Parliament: A Practical Approach**
- 5. Liaison with the Parliament: A Practical Approach**
- 6. Parliamentary Control of Financial Committees: Dealing With the Committees on Study Visits**
- 7. Sub-ordinate Legislation and the Role of Govt/PSUs/Autonomous Bodies**
- 8. Annual Reports and Its Laying on the Tables of Lok Sabha & Rajya Sabha and Privileges and Protocol of MPs and MLAs**
- 9. Accessing Parliament Website for better information and management**

Parliamentary Protocol and Privileges Course

- 1. Protocol of MPs and MLAs when they visit Govt. Officers in States**
- 2. Parliamentary Protocol during International Visits of MPs and arranging meetings with various delegations**
- 3. Study Visits of the Committees to States and Protocol Requirements**
- 4. An Overview of Protocol**
- 5. Parliamentary Committee Visits and Protocol**
- 6. An Overview of Parliamentary Privileges and Protocol for MPs**

PARI CALENDAR (Up to March 2019)

Domestic Training Programmes

January 2019 (17th to 19th)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

February 2019 (14th to 16th)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

March 2019 (14th to 16th)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

Officials from 66 Ministries/Departments/PSUs/Autonomous Bodies have received training since November 2017

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| <p>01. Ministry of Tribal Affairs
02. Ministry of Earth Sciences
03. Ministry of Electronics and Information Technology
04. Ministry of Development of North Eastern Region
05. Department of Space
06. National Aluminium Company (NALCO)
07. National Buildings Construction Corporation (NBCC)
08. Bharat Heavy Electricals Limited(BHEL)
09. Hindustan Aeronautics Limited (HAL)
10. Central Coalfields Limited (CCL)
11. South Eastern Coalfields Limited (SECL)
12. Central Board of Excise and Customs (CBEC)
13. Mahanadi Coalfields Limited (MCL)
14. Western Coalfields Limited (WCL)
15. Deptt. of Scientific and Industrial Research (DSIR)
16. Indian Bank
17. RITES Limited
18. Telecommunications Consultants India Limited (TCIL)
19. ONGC
20. UM-DAE Centre for Excellence in Basic Sciences
21. CSIR - Central Electrochemical Research Institute
22. Securities and Exchange Board of India (SEBI)
23. Integrated Coastal and Marine Area Management (ICMAM)
24. India Meteorological Department (IMD)</p> | <p>25. Indira Gandhi Centre for Atomic Research
26. LGB Regional Institute of Mental Health
27. Institute of Nano Science and Technology (INST)
28. National Biodiversity Authority
29. All India Institute of Medical Sciences, AIIMS
30. Jawaharlal Institute of Post Graduate Medical Education & Research (JIPMER)
31. Irocon International Limited
32. Central Mine Planning & Design Institute Limited (CMPDI)
33. National Highways Authority of India (NHAI)
34. Institute for Plasma Research
35. Office of the Controller General of Defence Accounts
36. National Institute of Tuberculosis and Respiratory Diseases
37. National Council for Promotion of Sindhi Language (NCPSSL)
38. Ministry of Road Transport & Highways
39. National Skill Development Corporation, New Delhi
40. Ministry of Road Transport & Highways
41. Indian Oil Corporation Ltd., New Delhi
42. Ministry of Communications, Department of Posts, New Delhi
43. All India Institute of Medical Sciences (AIIMS), Rishikesh, Uttarakhand
44. National Institute of Rural Development and Panchayati Raj, Hyderabad, Telangana
45. Meghalaya Legislative Assembly Secretariat
46. Punjab Vidhan Sabha Secretariat</p> | <p>47. Central Institute of Himalayan Culture Studies (CIHCS)
48. Chittaranjan National Cancer Institute (CNCI)
49. Sikkim Legislative Assembly Secretariat
50. Government of National Capital Territory of Delhi
51. National Council of Science Museums
52. Physical Research Laboratory
53. Central Council For Research in Unani Medicine
54. Bharat Petroleum, Mumbai, Maharashtra
55. Children's Film Society India, Mumbai, Maharashtra
56. Hindustan Petroleum Corporation Limited
57. National Institute for Micro, Small and Medium Enterprises (ni-msme)
58. National Institute of Rock Mechanics
59. Mizoram Legislative Assembly Secretariat, Aizwal, Mizoram
60. Ministry of Personnel P.G. and Pensions, Department of Pension & Pensioners Welfare, New Delhi
61. Ministry of Personnel P.G. and Pensions, Department of Personnel & Training, New Delhi
62. All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan
63. National Technical Research Organisation (NTRO), New Delhi
64. Ministry of Health & Family Welfare, N.D.
65. Ministry of Shipping, New Delhi
66. Ministry of Commerce & Industry, Department of Industrial Policy & Promotion, New Delhi</p> |
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Course Director, PARI
Shri S. Bal Shekar
Former Secretary General,
Lok Sabha, Parliament of India



Director, PARI
Dr. Narmadeshwar Prasad
Ex. Addl. Director,
Rajya Sabha, Parliament of India

Guest Faculty



Dr. P.P.K. Ramacharyulu
Secretary,
Rajya Sabha



Shri Mukul Pande
Addl. Secretary,
Rajya Sabha



Shri J.Sundriyal
Joint Secretary &
Financial Adviser,
Rajya Sabha



Shri N. K. Singh
Ex-Addl. Secretary,
Rajya Sabha,
Parliament of India,
Honorary Faculty



Shri D. S. Aswal
Advisor, Minister of
State in the Ministry
of Health & FW



Dr S P Khatana
Joint Secretary,
MoPA



Shri S.K. Tripathi
Joint Secretary,
Rajya Sabha



Dr. Raghab P. Dash
Director,
Rajya Sabha



Shri R. Naithani
Director,
Rajya Sabha



Shri S. C. Dixit
Add. Director,
Rajya Sabha



Shri S. Rangarajan
Additional Director,
Rajya Sabha



Shri K. S. Nagi
Sr. Advisor,
Ministry of Health
and Family Welfare

Fee Payment

Draft/Cheque/NEFT in favour of LIGHTS, should be paid to bank mentioned below:

Agency Name as per Bank : **LIGHTS**

Name of the Bank : **Central Bank of India**

Branch Address: Bhikaji Cama Bhawan, Bhikaji Cama Place, New Delhi-110066

Account Number **3711471483**

IFSC Code : **CBIN0284077**

MICR Code : **110016149**

PAN No. : **AAATL3616P**

GSTIN: **07AAATL3616P1ZB**

Niti Aayog Registration:

The Unique ID: **DL/2016/0099799**

LIGHTS, Research Foundation

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