

# PARLIAMENTARY & ADMINISTRATIVE RESEARCH INSTITUTE NEW DELHI



A Subsidiary of **LIGHTS**  
An Educational Not-for-Profit  
Organisation, Est. 2003

## DOMESTIC & INTERNATIONAL CAPACITY BUILDING PROGRAMMES

For Officers of Govt. of India/Autonomous Bodies/PSUs/  
Legislative Assemblies/State Governments

**TRAINING COURSES for Officers of Union Ministries/ Departments/Autonomous Bodies/PSUs under Central Governments/Legislative Assembly Secretariats/ State Governments.**

## **A. Domestic Courses towards “Handling Parliament Efficiently” (New Delhi)**

1. Customised Course on **Parliamentary Procedure**

**Duration:** 3 Days ( Includes visit to Parliament House)

**Eligibility:** Any Officer likely to deal or already dealing with the Parliamentary work

2. Customised Course on **Parliamentary Protocol and Privileges**

**Duration:** 3 Days (Includes visit to Parliament House)

**Eligibility:** Any Officer nominated by the Competent Authority

## **B. Joint International Course (New Delhi + London)**

1. **Public Policy Management in Parliamentary Democracy**

**Duration:** 10 Days (3 Days in New Delhi and 7 Days in London)

**Eligibility:** Any Officer nominated by the Competent Authority

### **PARI CALENDAR (Up to March 2019) Domestic Training Programmes**

**January 2019 (Thursday 17<sup>th</sup> to Saturday 19<sup>th</sup>)**

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

**February 2019 (Thursday 14<sup>th</sup> to Saturday 16<sup>th</sup>)**

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

**March 2019 (Thursday 14<sup>th</sup> to Saturday 16<sup>th</sup>)**

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

## PROPOSED FUTURE TRAINING SCHEDULES OF JOINT INTERNATIONAL COURSE

<b>Batch I</b>	Monday 21st to Wednesday 30th January 2019
<b>Batch II</b>	Monday 18th to Wednesday 27th February 2019
<b>Batch III</b>	Monday 18th to Wednesday 27th March 2019

Nomination and fees transfer must be completed as per the following schedule

Batches	Last Date for Nomination	Last Date for Receiving the Fees
Batch I	21.12.2018	21.12.2018
Batch II	20.12.2018	03.01.2019
Batch III	18.01.2019	01.02.2019

**Note:** Kindly strictly adhere to the time schedule as we are required to transfer funds to our counterpart in London at least 45 days in advance.

## TENTATIVE PROGRAMME OF JOINT INTERNATIONAL COURSE ON

### “Public Policy Management in Parliamentary Democracy”

#### **Batch-I Proposed Date: 21 – 30 January 2019**

<b>21st January 2019 to 22nd January 2019</b> (Monday - Tuesday)	Training at PARI, at Bhikaji Cama Bhawan, New Delhi	<b>24th January 2019</b> (Thursday) 02.45 am	Departure for London by Air India Flight
<b>23rd January 2019</b> (Wednesday)	Parliament Visit		Arrival at Heathrow Airport and Departure for Hotel
11.00 am	Assembly at Parliament House Reception	<b>24th to 25th January 2019</b> (Thursday to Friday) and <b>28th to 30th January 2019</b> (Monday to Wednesday)	Training Organised in London
11.30 am to 01.00 pm	Visit to Rajya Sabha and Lok Sabha Chambers and Central Hall		
01.00 to 2.00 pm	Lunch Break	<b>26th to 27th January 2019</b> (Saturday & Sunday)	Sight seeing in and outside London
2.00 to 3.00 pm	Visit to Parliament Museum	<b>31st January</b> (Thursday) 09.30 pm	Return to New Delhi by Air India Flight.

**\* Batch II & Batch III will be organised on similar lines.**

Please follow the guidelines given in DoPT Circulars about age limit and cooling off period, while nominating officers.

#### **Accommodation**

- In New Delhi: The participants will have to arrange accommodation on their own.
- In London: The Participants are requested to arrange their accommodation in London through Indian High Commission.

#### **Travel Arrangement**

Domestic & International: The participant will have to arrange for their domestic travel and local conveyance for attending training programme in New Delhi; The Participant has to also arrange his/her own return air tickets for travelling to London as per entitlements and apply for visa and Political Clearance immediately after nomination. The Local conveyance to reach the Training Place and back to the Hotel will also be the responsibility of the participants. However, in London, the participants will be received at the Airport and seen off by a representative of the London Training Institute.

#### **Cancellation Policy**

Cancellation can be done 30 days before the start of the course for full refund. If the cancellation is done between 30 days and 15 days before the start of the course, then 50 % of the fees will be refunded. If the cancellation is done within 15 days of the start of the course, no fee will be refunded.

# Officials from 65 Ministries/Departments/PSUs/Autonomous Bodies have received training since November 2017

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| <p>01. Ministry of Tribal Affairs<br/>02. Ministry of Earth Sciences<br/>03. Ministry of Electronics and Information Technology<br/>04. Ministry of Development of North Eastern Region<br/>05. Department of Space<br/>06. National Aluminium Company (NALCO)<br/>07. National Buildings Construction Corporation (NBCC)<br/>08. Bharat Heavy Electricals Limited(BHEL)<br/>09. Hindustan Aeronautics Limited (HAL)<br/>10. Central Coalfields Limited (CCL)<br/>11. South Eastern Coalfields Limited (SECL)<br/>12. Central Board of Excise and Customs (CBEC)<br/>13. Mahanadi Coalfields Limited (MCL)<br/>14. Western Coalfields Limited (WCL)<br/>15. Deptt. of Scientific and Industrial Research (DSIR)<br/>16. Indian Bank<br/>17. RITES Limited<br/>18. Telecommunications Consultants India Limited (TCIL)<br/>19. ONGC<br/>20. UM-DAE Centre for Excellence in Basic Sciences<br/>21. CSIR - Central Electrochemical Research Institute<br/>22. Securities and Exchange Board of India (SEBI)<br/>23. Integrated Coastal and Marine Area Management (ICMAM)<br/>24. India Meteorological Department (IMD)</p> | <p>25. Indira Gandhi Centre for Atomic Research<br/>26. LGB Regional Institute of Mental Health<br/>27. Institute of Nano Science and Technology (INST)<br/>28. National Biodiversity Authority<br/>29. All India Institute of Medical Sciences, AIIMS<br/>30. Jawaharlal Institute of Post Graduate Medical Education &amp; Research (JIPMER)<br/>31. Irocon International Limited<br/>32. Central Mine Planning &amp; Design Institute Limited (CMPDI)<br/>33. National Highways Authority of India (NHAI)<br/>34. Institute for Plasma Research<br/>35. Office of the Controller General of Defence Accounts<br/>36. National Institute of Tuberculosis and Respiratory Diseases<br/>37. National Council for Promotion of Sindhi Language (NCPSL)<br/>38. Ministry of Road Transport &amp; Highways<br/>39. National Skill Development Corporation, New Delhi<br/>40. Ministry of Road Transport &amp; Highways<br/>41. Indian Oil Corporation Ltd., New Delhi<br/>42. Ministry of Communications, Department of Posts, New Delhi<br/>43. All India Institute of Medical Sciences (AIIMS), Rishikesh, Uttarakhand<br/>44. National Institute of Rural Development and Panchayati Raj, Hyderabad, Telangana<br/>45. Meghalaya Legislative Assembly Secretariat</p> | <p>46. Punjab Vidhan Sabha Secretariat<br/>47. Central Institute of Himalayan Culture Studies (CIHCS)<br/>48. Chittaranjan National Cancer Institute (CNCI)<br/>49. Sikkim Legislative Assembly Secretariat<br/>50. Government of National Capital Territory of Delhi<br/>51. National Council of Science Museums<br/>52. Physical Research Laboratory<br/>53. Central Council For Research in Unani Medicine<br/>54. Bharat Petroleum, Mumbai, Maharashtra<br/>55. Children's Film Society India, Mumbai, Maharashtra<br/>56. Hindustan Petroleum Corporation Limited<br/>57. National Institute for Micro, Small and Medium Enterprises (ni-msme)<br/>58. National Institute of Rock Mechanics<br/>59. Mizoram Legislative Assembly Secretariat, Aizwal, Mizoram<br/>60. Ministry of Personnel P.G. and Pensions, Department of Pension &amp; Pensioners Welfare, New Delhi<br/>61. All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan<br/>62. National Technical Research Organisation (NTRO), New Delhi<br/>63. Ministry of Health &amp; Family Welfare, New Delhi<br/>64. Ministry of Shipping, New Delhi<br/>65. Ministry of Commerce &amp; Industry, Department of Industrial Policy &amp; Promotion, New Delhi</p> |
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*Course Director, PARI*  
**Shri S. Bal Shekar**  
Former Secretary General,  
Lok Sabha, Parliament of India



*Director, PARI*  
**Dr. Narmadeshwar Prasad**  
Ex. Addl. Director,  
Rajya Sabha, Parliament of India

## Guest Faculty



**Dr. P.P.K. Ramacharyulu**  
Secretary,  
Rajya Sabha



**Shri Mukul Pande**  
Addl. Secretary,  
Rajya Sabha



**Shri J.Sundriyal**  
Joint Secretary &  
Financial Adviser,  
Rajya Sabha



**Shri N. K. Singh**  
Ex-Addl. Secretary,  
Rajya Sabha,  
Parliament of India,  
Honorary Faculty



**Shri D. S. Aswal**  
Advisor, Minister of  
State in the Ministry  
of Health & FW



**Dr S P Khatana**  
Joint Secretary,  
MoPA



**Shri S.K. Tripathi**  
Director,  
Rajya Sabha



**Dr. Raghab P. Dash**  
Director,  
Rajya Sabha



**Shri R. Naithani**  
Director,  
Rajya Sabha



**Shri S. C. Dixit**  
Add. Director,  
Rajya Sabha



**Shri S. Rangarajan**  
Additional Director,  
Rajya Sabha



**Shri K. S. Nagi**  
Sr. Advisor,  
Ministry of Health  
and Family Welfare

## Fee Payment

Draft/Cheque/NEFT in favour of LIGHTS, should be paid to bank mentioned below:

Agency Name as per Bank : **LIGHTS**  
Name of the Bank : **Central Bank of India**  
Branch Address: Bhikaji Cama Bhawan, Bhikaji Cama Place, New Delhi-110066  
Account Number **3711471483**  
IFSC Code : **CBIN0284077**  
MICR Code : **110016149**  
PAN No. : **AAATL3616P**  
GSTIN: **07AAATL3616P1ZB**

## Niti Ayog Registration:

The Unique ID: DL/2016/0099799

## LIGHTS, Research Foundation

An Educational NOT-for-Profit Organisation  
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New Delhi - 110066

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Please contact **Amit Kumar**,

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