

# PARLIAMENTARY & ADMINISTRATIVE RESEARCH INSTITUTE NEW DELHI



A Subsidiary of **LIGHTS**  
An Educational Not-for-Profit  
Organisation, Est. 2003

## DOMESTIC & INTERNATIONAL CAPACITY BUILDING PROGRAMMES

For Officers of Govt. of India/Autonomous Bodies/PSUs/  
Legislative Assemblies/State Governments

# Capacity Building Programmes for Officers of Govt. of India/Autonomous Bodies/Institutions/PSUs/ Legislative Assemblies/State Protocol Offices/Foreign Parliaments etc.

## (i) Course for International Participants

### Customised Course for Officers working in Foreign Parliaments

**Course Title:** Public Policy Management in Parliamentary Democracy

**Duration:** One Week / Two Weeks

**Fees:** Depending on the Duration of the Course

## (ii) Courses for Indian Participants

### 1. Customised Course on Parliamentary Procedure for Officers of Autonomous Bodies/ Institutes/PSUs under Central Governments.

**Duration:** 3 Days ( Includes visit to Parliament House)

**Eligibility:** Any Officer likely to deal or already dealing with the Parliamentary work

**Fees:** INR 22,500 +18 % GST

### 2. Customised Course on Parliamentary Protocol and Privileges for Protocol Officers in Autonomous Bodies/PSUs and States Governments.

**Duration:** 3 Days (Includes visit to Parliament House)

**Eligibility:** Any Officer nominated by the Competent Authority

**Fees:** INR 22,500 +18 % GST

## (iii) JOINT Course (New Delhi + London)

### Public Policy Management in Parliamentary Democracy

**Duration:** 10 Days (3 Days in New Delhi and 7 Days in London)

**Eligibility:** Officers working in Autonomous Bodies/PSUs/State Assembly/State Govt. and Central Govt.

**Fees:** INR 1,90,000 + 18% GST (Excluding Travel and Accommodation)

### PARI CALENDAR (Up to March 2019) Domestic Training Programmes

#### November 2018 (15<sup>th</sup> to 17<sup>th</sup>)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

#### December 2018 (13<sup>th</sup> to 15<sup>th</sup>)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

#### January 2019 (17<sup>th</sup> to 19<sup>th</sup>)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

#### February 2019 (14<sup>th</sup> to 16<sup>th</sup>)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

#### March 2019 (14<sup>th</sup> to 16<sup>th</sup>)

- Customised Course on Parliamentary Procedure
- Customised Course on Parliamentary Protocol and Privileges

# JOINT INTERNATIONAL TRAINING PROGRAMMES

## Public Policy Management in Parliamentary Democracy

### (New Delhi and London)

**Batch I** Monday 14th to Wednesday 23rd January 2019

**Batch II** Monday 18th to Wednesday 27th February 2019

**Batch III** Monday 18th to Wednesday 27th March 2019

Nomination and fees transfer must be completed as per the following schedule

Batches	Last Date for Nomination	Last Date for Receiving the Fees
Batch I	19.11.2018	30.11.2018
Batch II	20.12.2018	03.01.2019
Batch III	18.01.2019	01.02.2019

**Note:** Kindly strictly adhere to the time schedule as we are required to transfer funds to our counterpart in London at least 45 days in advance.

## TENTATIVE PROGRAMME OF JOINT INTERNATIONAL COURSE ON

### “Public Policy Management in Parliamentary Democracy”

#### **Batch-I** Proposed Date: 14 – 23 January 2019

<b>14th January 2019 to 15th January 2019</b> (Monday - Tuesday)	Training at PARI, at Bhikaji Cama Bhawan, New Delhi	<b>17th January 2019</b> (Thursday) 02.45 am	Departure for London by Air India Flight
<b>16th January 2019</b> (Wednesday)	Parliament Visit		Arrival at Heathrow Airport and Departure for Hotel
11.00 am	Assembly at Parliament House Reception	<b>17th to 18th January 2019</b> (Thursday to Friday) and 21st to 23rd January 2019 (Monday to Wednesday)	Training Organised in London
11.30 am to 01.00 pm	Visit to Rajya Sabha and Lok Sabha Chambers and Central Hall	<b>19th to 20th January 2019</b> (Saturday & Sunday)	Sight seeing in and outside London
01.00 to 2.00 pm	Lunch Break	<b>24th January</b> (Thursday) 09.30 pm	Return to New Delhi by Air India Flight.
2.00 to 3.00 pm	Visit to Parliament Museum		

**\*Batch II & Batch III will be organised on similar lines.**

Please follow the guidelines given in DoPT Circulars about age limit and cooling off period, while nominating officers.

#### **Accommodation**

- In New Delhi: The participants will have to arrange accommodation on their own.
- In London: The Participants are requested to arrange their accommodation in London through Indian High Commission.

#### **Travel Arrangement**

Domestic & International: The participant will have to arrange for their domestic travel and local conveyance for attending training programme in New Delhi; The Participant has to also arrange his/her own return air tickets for travelling to London as per entitlements and apply for visa and Political Clearance immediately after nomination. The Local conveyance to reach the Training Place and back to the Hotel will also be the responsibility of the participants. However, in London, the participants will be received at the Airport and seen off by a representative of the London Training Institute.

#### **Cancellation Policy**

Cancellation can be done 30 days before the start of the course for full refund. If the cancellation is done between 30 days and 15 days before the start of the course, then 50 % of the fees will be refunded. If the cancellation is done within 15 days of the start of the course, no fee will be refunded.

# Officials from 58 Ministries/Departments/PSUs/Autonomous Bodies have received training since November 2017

01. Ministry of Tribal Affairs
02. Ministry of Earth Sciences
03. Ministry of Electronics and Information Technology
04. Ministry of Development of North Eastern Region
05. Department of Space
06. National Aluminium Company (NALCO)
07. National Buildings Construction Corporation (NBCC)
08. Bharat Heavy Electricals Limited (BHEL)
09. Hindustan Aeronautics Limited (HAL)
10. Central Coalfields Limited (CCL)
11. South Eastern Coalfields Limited (SECL)
12. Central Board of Excise and Customs (CBEC)
13. Mahanadi Coalfields Limited (MCL)
14. Western Coalfields Limited (WCL)
15. Deptt. of Scientific and Industrial Research (DSIR)
16. Indian Bank
17. RITES Limited
18. Telecommunications Consultants India Limited (TCIL)
19. ONGC
20. UM-DAE Centre for Excellence in Basic Sciences
21. CSIR - Central Electrochemical Research Institute
22. Securities and Exchange Board of India (SEBI)
23. Integrated Coastal and Marine Area Management (ICMAM)
24. India Meteorological Department (IMD)
25. Indira Gandhi Centre for Atomic Research
26. LGB Regional Institute of Mental Health
27. Institute of Nano Science and Technology (INST)
28. National Biodiversity Authority
29. All India Institute of Medical Sciences, AIIMS
30. Jawaharlal Institute of Post Graduate Medical Education & Research (JIPMER)
31. Irocon International Limited
32. Central Mine Planning & Design Institute Limited (CMPDI)
33. National Highways Authority of India (NHAI)
34. Institute for Plasma Research
35. Office of the Controller General of Defence Accounts
36. National Institute of Tuberculosis and Respiratory Diseases
37. National Council for Promotion of Sindhi Language (NCPSSL)
38. Ministry of Road Transport & Highways
39. National Skill Development Corporation, New Delhi
40. Ministry of Road Transport & Highways
41. Indian Oil Corporation Ltd., New Delhi
42. Ministry of Communications, Department of Posts, New Delhi
43. All India Institute of Medical Sciences (AIIMS), Rishikesh, Uttarakhand
44. National Institute of Rural Development and Panchayati Raj, Hyderabad, Telangana
45. Meghalaya Legislative Assembly Secretariat
46. Punjab Vidhan Sabha Secretariat
47. Central Institute of Himalayan Culture Studies (CIHCS)
48. Chittaranjan National Cancer Institute (CNCI)
49. Sikkim Legislative Assembly Secretariat
50. Government of National Capital Territory of Delhi
51. National Council of Science Museums
52. Physical Research Laboratory
53. Central Council For Research in Unani Medicine
54. Bharat Petroleum, Mumbai, Maharashtra
55. Children's Film Society India, Mumbai, Maharashtra
56. Hindustan Petroleum Corporation Limited
57. National Institute for Micro, Small and Medium Enterprises (ni-msme)
58. National Institute of Rock Mechanics
59. Mizoram Legislative Assembly Secretariat, Aizwal, Mizoram
60. Ministry of Personnel P.G. and Pensions, Department of Pension & Pensioners Welfare, New Delhi
61. All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan



*Course Director, PARI*  
**Shri S. Bal Shekar**  
Former Secretary General,  
Lok Sabha, Parliament of India



*Director, PARI*  
**Dr. Narmadeshwar Prasad**  
Ex. Addl. Director,  
Rajya Sabha, Parliament of India

## Guest Faculty



**Dr. P.P.K. Ramacharyulu**  
Secretary,  
Rajya Sabha



**Shri Mukul Pande**  
Addl. Secretary,  
Rajya Sabha



**Shri J.Sundriyal**  
Joint Secretary &  
Financial Adviser,  
Rajya Sabha



**Shri N. K. Singh**  
Ex-Addl. Secretary,  
Rajya Sabha,  
Parliament of India,  
Honorary Faculty



**Shri D. S. Aswal**  
Advisor, Minister of  
State in the Ministry  
of Health & FW



**Dr S P Khatana**  
Joint Secretary,  
MoPA



**Shri S.K. Tripathi**  
Joint Secretary,  
Rajya Sabha



**Dr. Raghab P. Dash**  
Director,  
Rajya Sabha



**Shri R. Naithani**  
Director,  
Rajya Sabha



**Shri S. C. Dixit**  
Add. Director,  
Rajya Sabha



**Shri S. Rangarajan**  
Additional Director,  
Rajya Sabha



**Shri K. S. Nagi**  
Sr. Advisor,  
Ministry of Health  
and Family Welfare

## Fee Payment

Draft/Cheque/NEFT in favour of LIGHTS, should be paid at least one week before the commencement of the course. Bank Details are:

Agency Name as per Bank : **LIGHTS**  
Name of the Bank : **Central Bank of India**  
Branch Address: Bhikaji Cama Bhawan, Bhikaji Cama Place, New Delhi-110066  
Account Number **3711471483**  
IFSC Code : **CBIN0284077**  
MICR Code : **110016149**  
PAN No. : **AAATL3616P**  
GSTIN: **07AAATL3616P1ZB**

## Niti Ayog Registration:

The Unique ID: DL/2016/0099799

## LIGHTS, Research Foundation

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Please contact **Amit Kumar,**

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