



# JOINT INTERNATIONAL COURSE on Public Policy Management in Parliamentary Democracy

**(NEW DELHI + LONDON)**

For Officers of Govt. of India,  
Autonomous Bodies, PSUs,  
Legislative Assemblies and  
State Governments

**On Turnkey Basis**



A Subsidiary of **LIGHTS**  
An Educational Not-for-Profit  
Organisation, Est. 2003

# PARLIAMENTARY & ADMINISTRATIVE RESEARCH INSTITUTE

Visit: [www.pari.parliament.org](http://www.pari.parliament.org)

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# JOINT INTERNATIONAL COURSE

**(NEW DELHI + LONDON) *on Turnkey Basis***

**Public Policy Management in Parliamentary Democracy**

**Duration:** 10 Days (2 Days in New Delhi and 8 Days in London)

**Course Fees:** INR 3,25,000 + 18% GST

**Fees include the following:**

1. Visa application assistance and fees ( the participant will be required to go for bio-metric appointment to VFS);
2. Transfer from the Airport to the Hotel and from Hotel to the Airport in London;
3. Complimentary Oyster card for local travel in London during the entire stay;
4. 3/4 star Hotel accommodation in London for 8 nights with breakfast;
5. Joint Course training fee for New Delhi and London;

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## COURSE GUIDELINES

Please follow the guidelines given in DoPT Circulars about age limit and cooling off period, while nominating officers.

### Accommodation

**In London:** The accommodation for 8 nights with breakfast will be arranged by PARI and DODS in London.

### Travel Arrangement

**International:** The participants will have to arrange for return ticket to London as per entitlements. PARI will apply for visa immediately after nomination and will also bear the visa costs. In London, the participants will be received at the Airport and seen off by a representative of the PARI/DODS.

### Passport/DA

Personal Passport (Blue) will be required for visa application. You are requested to draw DA from your office as per the rules before going to London.

### Postponement of Batches

The minimum number of Participants for a batch is 7. A proposed batch may be postponed or clubbed with the next batch if the number does not reach the threshold limit of 7. However, this will be done with the consent of the Participants.

### Cancellation Policy

Cancellation can be done 30 days before the start of the course @ 20% deduction. If the cancellation is done between 30 days and 15 days before the start of the course, then 50% of the fees will be refunded. If the cancellation is done within 15 days of the start of the course, no fee will be refunded.

**NOTE: Kindly transfer Fees along with nomination. A nomination without Fees will not be entertained.**

## **List of Ministries/Departments/Organisations which have nominated their officers to attend the Joint International Course on Public Policy Management in Parliamentary Democracy (New Delhi + London)**

### **22-31 October 2018 Participants (Batch-I)**

- Mizoram Legislative Assembly Secretariat
- Ministry of Road Transport & Highways
- Department of Pension & Pensioners Welfare
- AIIMS, Jodhpur

### **20-30 November 2018 Participants (Batch-II)**

- National Technical Research Organisation (NTRO)
- Ministry of Health & Family Welfare
- Department of Pension & Pensioners Welfare
- Ministry of Shipping
- Department of Industrial Policy & Promotion
- Department of Personnel & Training (DoPT)

### **14-23 January 2019 Participants (Batch-III)**

- Controller General of Defence Accounts
- Department of Agricultural Research & Education
- Ministry of Health and Family Welfare
- Ministry of Shipping
- Defence Research and Development Organisation
- Ministry of Road Transport & Highways
- Department of Industrial Policy and Promotion
- Ministry of Tourism
- Department of Personnel & Training (DoPT)

### **18-27 February 2019 Participants (Batch-IV)**

- Controller General of Defence Accounts
- Ministry of Shipping
- Department of Industrial Policy and Promotion

### **18-27 March 2019 Participants (Batch-V)**

- Controller General of Defence Accounts
- Ministry of Shipping
- Department of Industrial Policy and Promotion
- Department of Revenue (MoFinance)
- Department of Personnel & Training (DoPT)
- Tata Memorial Centre, Mumbai
- Department of Agricultural Research & Education
- Ministry of Health & Family Welfare
- Department of Youth Affairs
- Ministry of Power

### **6-15 May 2019 Participants (Batch-VI)**

- M/O Health & Family Welfare
- Deptt. Health Research
- Ministry of Parliamentary Affairs
- M/O Human Resource Development
- M/O Home Affairs (NCRB)

# JOINT INTERNATIONAL TRAINING PROGRAMMES ON Public Policy Management in Parliamentary Democracy (New Delhi + London) *on Turnkey Basis*

Turnkey Batch IV - Monday 14 October to Wednesday 23 October 2019

Nomination and fees transfer must be completed by 9 September 2019

Note: Kindly strictly adhere to the time schedule as we are required to transfer funds to our counterpart in London at least 30 days in advance

## JOINT INTERNATIONAL COURSE ON

### “Public Policy Management in Parliamentary Democracy”

#### Batch IV

**Proposed Date: 14 to 23 October 2019**

<b>14 October to 15 October 2019</b> (Monday - Tuesday)	Training at PARI, at Bhikaji Cama Bhawan, New Delhi
<b>16 October 2019</b> (Wednesday)	Departure for London by Air India (AI161 at 01.20 hrs. and reach London at 07.30 hrs.)
<b>17 October 2019 to 18 October 2019</b> (Thursday - Friday) and <b>21 October to 23 October 2019</b> (Monday - Wednesday)	Training Organised by DODS, London
<b>19 October 2019 to 20 October 2019</b> (Saturday - Sunday)	Cultural visits in London
<b>24 October 2019</b> (Thursday)	Return to New Delhi by Air India Flight (AI112 at 21.30 hrs.)

\*Remaining Batches will be organised on similar lines (PARI calendar is given below)

## PARI CALENDAR

### for Joint International Course (New Delhi+London) on Public Policy Management in Parliamentary Democracy

#### Batch

Batch V (11th–20th November, 2019)  
Batch VI (9th–18th December, 2019)  
Batch VII (13th–22nd January, 2020)  
Batch VIII (10th–19th February, 2020)  
Batch IX (16th–25th March, 2020)

#### Last Date of receiving nomination along with Fees

6 October 2019  
13 November 2019  
8 December 2019  
5 January 2020  
11 February 2020

## ABOUT THE COURSE

Joint International Course titled *Public Policy Management in Parliamentary Democracy* is designed to help the officers responsible for designing and implementing Public Policy in the country. The two days course in New Delhi with PARI will enlighten the participants about the basics of public Policy Management in India and 8 days in London will give them the exposure and chance to compare both the systems operating as the best examples of Parliamentary Democracy. Public Policy Management is purely a management course within a Parliamentary System with a view to provide Capacity Building to the officials working with the Government in order to properly analyse all aspects of a policy affecting the people in the country.

## ABOUT PARI, NEW DELHI

Parliamentary and Administrative Research Institute (PARI) was established with a view to undertake meaningful research on parliamentary and administrative issues in India. PARI has brought out certain capacity building courses on Parliamentary procedure which enable the stakeholders to deal with the Parliament efficiently. The capacity building courses are tailor-made for officers of the ministries/department/PSUs. Further in order to understand the nuances of functioning of the British Democracy, PARI brought out a Joint International course on Public Policy Management in Parliamentary Democracy and since October 2018 around 6 batches have received training in New Delhi and London. The Faculty at the PARI is headed by Sh. S. Bal Shekar, Former Secretary General, Lok Sabha. The main team includes Dr. Yogendra Narain, IAS (Retd) and former Secretary General, Rajya Sabha, Dr. P.P.K.Ramacharyulu, Secretary, Rajya Sabha, Sh. Mukul Pandey, Addl. Secretary, Rajya Sabha, Sh. J. Sundriyal, Joint Secretary, Rajya Sabha among others.



## ABOUT DODS, LONDON

With a nearly 200 years track record of delivering training courses, DODS are established as the leading provider of learning and development on governance, policy making and communication skills. Their personal development and bespoke training services also have an excellent reputation. As well as their acclaimed open course programme, we also design, develop and deliver tailored training both in the UK and internationally. DODS have extensive experience in running courses for governments around the globe and hosting international delegations. Westminster Explained, DODS' boutique training division, delivers the core skills for dealing with parliament, government and policy making. The practical nature of their innovative workshops is blended with discussion and reflection on theory. This combination helps you implement or influence policy and legislation in the UK or on an international stage. Their courses are aimed at anyone in any sector with an interest in how decisions are taken—and implemented—in government. The faculty includes present MPs of the House of Commons as well as House of Lords, former Secretary of State, Senior Parliamentary Officers etc.



# FEEDBACK CORNER

**Ms. Manjula Juneja,**  
*Under Secretary, Department of Personnel & Training.*  
Our trip to UK was as good as of Delhi. We got another Amit there (say Luke) to look after us. Thanks PARI for providing good opportunity to understand Indian and UK public policies in parliamentary democratic system. Thanks a lot PARI for initiating and organizing a well managed programme with DODS London. It was very informative and beneficial. Thanks Director, Course Director and his team of PARI.

**Sh. Rajendra Kumar Dutta,**  
*Under Secretary, Department of Pension & Pensioners Welfare.*  
We experienced exact mirror of PARI in DODS. Very informative with ease also. Thanx Mr.Luke, for your warm cooperation and help in making our visit wonderful and memorable. Merry Christmas. Pl convey Xmas best wishes to Mr. Mike, Mr. Tony and all other support staffs of DODS (with whom we have not interacted directly but all good things came with the help of all)

**Sh. R C Sethi,**  
*Under Secretary, Ministry of Shipping.*  
It was very nice time at Madame Tussauds. We enjoyed. Thanks for the cooperation extended by DODS and PARI for a successful training.

**Mr. Pradeep Toppo,**  
*Section Officer, Department of Industrial Policy and Promotion.*  
Our training at DODS has been successfully completed. Thanks a lot to DODS as well as PARI for providing a platform for meaningful training/interaction/ caring/hospitality.

**Sh. Aroop Rattan Sengupta,**  
*Deputy Secretary, Department of Agricultural Research Education.*  
The entire itinerary from 18th to 27th March was perfectly timed and coordinated well. Hospitality by Tom and his team in DODS and by officers in Indian High Commission was great. Thanks to the Team in PARI, New Delhi and DoDS, London. Special thanks to Lord Karan Billmorria, Lord Andrew Lansley and Sir David Amess MP for their thoughts and lectures. The effort and energy put in by Mike Watts, Head of Parliamentary Unit at DODS Training was stupendous. For the future trainees/ Courses, My opinion is that a few case studies by visits to Departments handling Public Policy in the British Bureaucracy would be more useful than lectures in the class room setting. For Example, visit to the House of Commons and Lords and watch a debate was more connecting than a presentation. Thank you one and all.

**Sh. Deepak John D'Cruze,**  
*Assistant Section Officer, Department of Industrial Policy and Promotion.*

It was great experience for me and achieved lot of things in London. It will be better if such training extend with other countries like US, France, Germany etc.

**Sh. Narender Kumar,**  
*Under Secretary, Ministry of Shipping.*  
It was great experience to be a part of this training jointly organized by PARI in New Delhi and DODS in London. And thanks to all coordinators, lecturers. All the members are very cooperative and supportive. It will always been a best experience I have ever had. And thanks to you also.

**Sh. Anil N. Sathe,**  
*Chief Administrative Officer, Tata Memorial Centre, Mumbai.*  
Thanks a lot to all the group members and the organizers. It was a memorable tour and being with such a nice and co operative group was a pleasure. I have reached Delhi at 12.30 pm today after spending two days in Wales after completing the training in London. It was indeed a great experience and thanks to PARI and DODS for conducting the programme in a best possible way.. regards

**Sh. S. K. Jha,**  
*Director, Ministry of Health and Family Welfare.*  
Thank you Mr Tom for organising the entire training program in such an excellent way. We will remember this trip. Looking forward to meet you again soon .

**Dr. Arunjoyti Baruah,**  
*Professor & Head, Psychiatric Nursing, L.G.B. Regional Institute of Mental Health, Tezpur.*  
Thanks each & everyone of team PARI & DODs for all arrangements, experience & opportunities provided. Had a great experience. Thanks to all the group members for enjoyable company. Joined back office. Thanks.

**Dr. Sonia P Deuri,**  
*HOD, PSW, L.G.B. Regional Institute of Mental Health, Tezpur.*  
Thank you Dr Prasad and Mr. Tom and your teams for the exposure and experience of a system that's different and seemingly more democratically functional. You all have taken efforts to do the best possible to provide us knowledge from the best experts, physical orientation and an experience of the country at it's best season. Thank you for all the hospitality from PARI and DoDs at various stages. Thank you Amit, Luke, Christine, for all the background work you all did to make things smooth. Thank you team members for all the enriching company and fun, too!

**Dr. Rajni Kant,**  
*Scientist "F", ICMR*  
Resumed office yesterday afternoon. Hope everyone is back to respective place. Thanks to PARI and DODS, UK for this excellent opportunity. It was indeed

## FEEDBACK CORNER

great to understand NHS, UK, visit UK Parliament, NICE as well as to know Indian Parliamentary System. It was indeed a great group as well. Thanks to all. We will be in touch.....Special thanks to Mr Prasad, Tom Brown, Mr Luke, all the speakers and excellent Group members.

**Sh. S. N. Gurjar,**  
*Accounts Officer, AIIMS, Jodhpur*

Thank you PARI & DODS for arranging such a managed tour and great hospitality.

**Ms. Rashmi Tahiliani,**  
*Finance & Chief Accounts Officer, AIIMS, Jodhpur*

Thanks to PARI and DODS for the wonderful training and exposure to the UK Parliamentary System and Public Policy Management.

**Sh. Milind Mujumdar,**

Senior Administrative Officer, AIIMS, Raipur  
Thank you PARI, DODS and the wonderful group.  
....It was memorable experience...Hope to see you all again...

**Sh. Rajeshwar Lal**

*Under Secretary, National Crime Records Bureau, Ministry of Home Affairs.*

It was a wonderful and pleasant experience to be in London. Thanks a lot dear Luke, Mike, Tony and team of DODS for arranging everything smoothly for us. We really enjoyed every moment there. It was a nice exchange of thoughts as well. Best regards

**Sh. Tarun Kumar Jajoria, IDAS**

*CGDA, Ministry of Defence*

This is a very well planned programme which looks after the training needs of the participants as well as the roaming around/tourism needs which also adds to one's learning (Particularly when you are in a foreign land). The idea of inserting a weekend in between the programme is a masterstroke which very nicely balances the training as well as personal requirements of the trainee. Speakers knew their subject and visit to British Parliament (House of Commons/Lords) was very informative.

**Sidheshwar Chakrabarti**

*Under Secretary, DoPPW*

I was one of the fortunate participants, who got an opportunity to attend second Joint International Training Programme (New Delhi + London) on Public Policy Management in Parliamentary Democracy organized by Parliamentary & Administrative Research Institute, India and DODS, London during 20-30 November, 2018. I am very thankful to my Department to nominate me for such an outstanding training programme organized by PARI. I am also thankful to entire team of PARI and DODS London to provide us

an opportunity to attend a unique training programme which is a beautiful blend of training, discussion on subjects and also the practical experience of things which would never be possible without their support. During the well managed training programme, we got an opportunity to know the working of Lok Sabha and Rajya Sabha. We were fortunate to get brief on working of these two pillar institutions of our Democracy from the officers having vast experience of working in these institutions. We got a chance to meet Secretary, Rajya Sabha and get his valuable inputs on working of our Parliament.

Although, as CSS officers, we are having opportunities to work on Parliamentary matters and also to visit Parliament on many occasions, however, getting in-depth knowledge of working of Indian Parliament from the officers having enormous experience in the working and also the practical experience of the Parliament was unforgettable. These inputs from the officers of Rajya Sabha and Lok Sabha certainly would enhance our understanding of the working of these institutions and also enhance our capacity to deal with the parliamentary matters in our organizations. These types of training programmes also fill the gap of understanding between the officers of Secretariat and the Parliamentary institutions.

The opportunity to visit London, the mother of Parliamentary Democracy is equally informative and unforgettable experience. The cordial behavior of DODS officers and the guest lecturers, who happen to be the Members of Parliament themselves, is unbelievable. We got a chance to visit UK Parliament (both House of Commons and House of Lords) and Supreme Court of UK and witness the live proceedings of these institutions. The working culture of these institutions and their members teach us many lessons. The knowledge shared by guests on working of UK Parliament is priceless and unmatched. We also got an opportunity to know the social and cultural wealth of UK/ London by visiting many important historical and cultural places there. These were life time experience and great moments for us.

However, I felt that the period of training is very short and duration could be longer at least 15 days. The schedule could be prepared keeping in mind that everybody gets enough time to understand the Parliamentary Democracy in both the countries as this is a vast subject and cannot be covered in such a short period. Further, there should be a course coordinator who could accompany the team from Delhi and guide the entire team at London.

I once again thank all the officers of PARI and DODS for their help and support and wish them all the success in providing such a wonderful training opportunity to Government officers.

Thank You.



*Course Director, PARI*  
**Shri S. Bal Shekar**  
 Former Secretary General,  
 Lok Sabha, Parliament of India



*Director, PARI*  
**Dr. Narmadeshwar Prasad**  
 Ex. Addl. Director,  
 Rajya Sabha, Parliament of India

### Guest Faculty in New Delhi



**Dr. Yogendra Narain**  
 (IAS Retd.) Former  
 Secretary General,  
 Rajya Sabha



**Dr. P.P.K. Ramacharyulu**  
 Secretary,  
 Rajya Sabha



**Shri D. S. Aswal**  
 Advisor, Minister of  
 State in the Ministry  
 of Health & FW



**Shri J. Sundriyal**  
 Joint Secretary &  
 Financial Adviser,  
 Rajya Sabha



**Shri N. K. Singh**  
 Ex-Addl. Secretary,  
 Rajya Sabha,  
 Parliament of India



**Ms. Sulagna Chattopadhyay**  
 President, LIGHTS  
 and Founder Editor,  
 G'nY Magazine



**Dr S P Khatana**  
 Joint Secretary,  
 Ministry of  
 Parliamentary Affairs



**Shri S.K. Tripathi**  
 Joint Secretary,  
 Rajya Sabha

### Guest Faculty in London



**Mike Watts**  
 Head of  
 Parliamentary Unit,  
 DODS Training and  
 former Parliamentary  
 Clerk



**Tom Brown**  
 Head of  
 International  
 Training, DODS  
 Training



**Tony Shaw**  
 Director of  
 Development,  
 DODS Training



**Rt Hon Lord Andrew Lansley**  
 CBE MP, House  
 of Lords, the UK  
 Parliament



**Virendra Sharma,**  
 MP, House of  
 Commons, the UK  
 Parliament



**Lord Bilimoria**  
 CBE MP, House  
 of Lords, the UK  
 Parliament

### Fee Payment

Draft/Cheque/NEFT in favour of LIGHTS, should be paid to bank mentioned below:

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 MICR Code : **110016149**  
 PAN No. : **AAATL3616P**  
 GSTIN: **07AAATL3616P1ZB**

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### LIGHTS, Research Foundation

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