

**One Day Online Workshop on  
PARLIAMENTARY QUESTIONS  
and ASSURANCES** (Date: September 5, 2020)



NEW DELHI

**&  
PARLIAMENTARY COMMITTEE  
SYSTEM** (Date: September 12, 2020)

For officers working in ministries/departments,  
autonomous bodies and PSUs under the  
Central Government



**PARI TRAINING  
INSTITUTE**

## ABOUT PARI



**NEW DELHI**

PARI Training Institute was established with a view to undertake meaningful research on parliamentary and administrative issues in India and provide capacity building courses on Parliamentary Procedure, Public Policy Management, Public Health Policy Administration, Anti-Corruption and Vigilance Management etc. which enable the stakeholders to build their capacity and be efficient in public service. The capacity building courses are tailor-made for officers of the Ministries/Departments, Autonomous bodies and PSUs under the central government. The Faculty at the PARI is headed by Sh. S. Bal Shekar, Former Secretary General, Lok Sabha. The guest faculty includes Dr. Yogendra Narain, IAS (Retd) and former Secretary General, Rajya Sabha, Dr. P.P.K. Ramacharyulu, Secretary, Rajya Sabha, Sh. Mukul Pandey, Addl. Secretary, Sh. J. Sundriyal, Joint Secretary, Sh. S. K. Tripathi among others.

### Course Schedule (September 5, 2020) on PARLIAMENTARY QUESTIONS & ASSURANCES

Date/Day	Time	Topic	Lecturer/Trainer
<b>September 5, 2020 (Saturday)</b>	10.00 to 11.00 am	The Origin and Evolution of Parliamentary Questions; types of questions	Dr. Narmadeshwar Prasad Director, PARI
	11.10 to 12.00 Noon	Guidelines to deal with Parliamentary Questions	Sh. Jagmohan Sundriyal, Joint Secretary, Rajya Sabha
	12.10 to 01.00 pm	How to draft replies to Parliamentary Questions?	Dr. Narmadeshwar Prasad Director, PARI
	02.00 to 03.00 pm	Origin and Evolution of Parliamentary Assurances; Why it should be taken seriously?	Dr. Narmadeshwar Prasad Director, PARI
	03.10 to 04.00 pm	How to reduce the pendency of Assurances effectively?	Sh. S.K.Tripathi, Joint Secretary, Rajya Sabha Secretariat
	04.00 to 04.30 pm	Online Test/ Feedback Submission and Closing	PARI Team

### Course Schedule (September 12, 2020) on PARLIAMENTARY COMMITTEE SYSTEM

Date/Day	Time	Topic	Lecturer/Trainer
<b>September 12, 2020 (Saturday)</b>	10.00 to 11.00 am	The Origin, Evolution and Importance of Parliamentary	Dr. Narmadeshwar Prasad Director, PARI
	11.10 to 12.00 Noon	Types of Committees in Lok Sabha & Rajya Sabha and their Guidelines on dealing with Recommendations of the Committees;	Sh. Jagmohan Sundriyal, Joint Secretary, Rajya Sabha
	12.10 to 01.00 pm	Protocols while receiving MPs and visiting Committees and making presentations before them?	Dr. Narmadeshwar Prasad Director, PARI
	02.00 to 03.00 pm	Dealing with Department-related Parliamentary Committees especially during the examination of Demands for Grants.	Sh. Jagmohan Sundriyal, Joint Secretary, Rajya Sabha
	03.10 to 04.00 pm	How to deal with the Standing Committees Viz. Petitions; Government Assurances; Sub-ordinate Legislation and Paper Laid on the Table, effectively?	Dr. Narmadeshwar Prasad Director, PARI
	04.00 to 04.30 pm	Online Test/ Feedback Submission and Closing	PARI Team

**Duration:** One Day

**Course Fees:** INR 4,000 + 18% GST (Per Programme)

Last Date of receiving nomination for Online Course on Parliamentary Questions & Assurances is **September 3, 2020.**

Last Date of receiving nomination for Online Course on Parliamentary Committee System is **September 10, 2020.**

**Note:** Officers can send nomination for both courses.

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(Department of Posts), National Institute of Rural Development and Panchayati Raj, Meghalaya Legislative Assembly Secretariat, Punjab Vidhan Sabha Secretariat, Central Institute of Himalayan Culture Studies (CIHCS), Chittaranjan National Cancer Institute (CNCI), Sikkim Legislative Assembly Secretariat, Government of National Capital Territory of Delhi; National Council of Science Museums, Kolkata, West Bengal; Physical Research Laboratory, Ahmedabad, Gujarat; Central Council For Research in Unani Medicine, New Delhi, Bharat Petroleum, Mumbai, Maharashtra; Children's Film Society India, Mumbai, Maharashtra; Hindustan Petroleum Corporation Limited, Mumbai, Maharashtra; National Institute for Micro, Small and Medium Enterprises (ni-msme), Hyderabad, Telangana; National Institute of Rock Mechanics, Bangalore, Karnataka; Mizoram Legislative Assembly Secretariat, Aizwal, Mizoram; Ministry of Personnel P.G. and Pensions, Department of Pension & Pensioners Welfare, New Delhi; All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan; Ministry of Personnel P.G. and Pensions, Department of Personnel & Training, New Delhi; National Technical Research Organisation (NTRO), New Delhi; Ministry of Health & Family Welfare, N.D.; Ministry of Shipping, New Delhi; Ministry of Commerce & Industry, Department of Industrial Policy & Promotion, New Delhi; All India Institute of Medical Sciences (AIIMS), Nagpur; Deptt. Health Research; Ministry of Parliamentary Affairs; Ministry of Home Affairs (NCRB); Tata Memorial Hospital, Mumbai; DFCCIL; VMMC & Safdarjung Hospital; SVNIRTR; NHSRCL; AIIMS, Raipur; AIIMS, Bhubaneswar; NSIC, New Delhi; Artificial Limbs Manufacturing Corporation of India (ALIMCO), Kanpur.



*Course Director, PARI*  
**Shri S. Bal Shekar**  
Former Secretary General,  
Lok Sabha, Parliament of India



*Director, PARI*  
**Dr. Narmadeshwar Prasad**  
Ex. Addl. Director,  
Rajya Sabha, Parliament of India

## Guest Faculty



**Dr. Yogendra Narain**  
(IAS Retd.) Former  
Secretary General,  
Rajya Sabha



**Shri Mukul Pande**  
OSD to Hon'ble Chairman,  
Rajya Sabha Former Add.  
Sec., Rajya Sabha



**Shri J. Sundriyal**  
Joint Secretary,  
Rajya Sabha



**Shri D. S. Aswal**  
Advisor, M/o HRD  
& Ex-Additional  
Secretary, Lok Sabha



**Shri S. K. Tripathi**  
Joint Secretary,  
Rajya Sabha

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NEW DELHI

**PARI TRAINING INSTITUTE LLP**

504, Bhikaji Cama Bhawan, Bhikaji Cama  
Place, New Delhi - 110066

Ph.: +91-11-40159058, 46014233

Visit: [www.pari.parliament.org](http://www.pari.parliament.org)

Email: [pari.parliament@gmail.com](mailto:pari.parliament@gmail.com)

**Contact person - Amit Kumar:**

Ph.: 7678491255

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