

ONLINE Course Calendar on **VIGILANCE ADMINISTRATION & PREVENTIVE VIGILANCE**



(May to July 2021)

Designed for Vigilance Officers and Non-Vigilance Officers in the Government of India, PSUs, Public Sector Banks and Autonomous Bodies.



PARI TRAINING INSTITUTE

ABOUT PARI



PARI Training Institute was established in 2017 with a view to undertake meaningful research on parliamentary and administrative issues in India and provide capacity building courses on Parliamentary Procedures, Public Policy Management, Public Health Policy Administration, Anti-Corruption and Vigilance Management, Gender Sensitisation, Mental Health: First Aid etc. which enable the stakeholders to build their capacity and be efficient in public service. The

capacity building courses are tailor-made for officers of the Ministries/Departments, Autonomous bodies and PSUs under the central government. PARI has organised joint International courses on "Anti-Corruption in a Parliamentary Democracy" in collaboration with DODS, London and an online course on Hospital Procurement Vigilance. Both these courses were highly appreciated by the beneficiaries.

INTRODUCTION

A proper vigilance administration is the key to good governance. The Central Vigilance Commission has been playing a pivotal role in inculcating ethical values and integrity in the public servants. The mission and vision of the CVC has been to promote integrity in the governance process by creation of a credible deterrence against corruption through prompt enforcement of anti-corruption laws and regulations; Undertaking effective preventive measures to minimize the scope of corruption and Raising public awareness to inculcate ethical values and reduce society's tolerance towards corruption. PARI Training Institute with a view to supplement the efforts of the CVC towards building a corruption free governance has come out with two courses on vigilance: (i) Vigilance Administration for Vigilance Officers; and (ii) Preventive Vigilance for Non-Vigilance Officers based on CVC Recommended Module.

(i) Three Days' Online Course on 'Vigilance Administration' for Vigilance Officers

Topics to be Covered

- Overview of Vigilance Administration in India;
- Role of Parliament in Vigilance Administration;
- Institutional and Legal set up in India for vigilance administration;
- CVC: Role, power and functions;
- CBI: Role, power and functions;
- Salient features of Prevention of Corruption Act 1988 and Amendment of 2018;
- Role of RTI in Vigilance Administration;
- Role and functions expected of Chief Vigilance Officers;
- Complaint handling and processing in an organization;
- Whistle blower mechanism in India;
- Vigilance Investigation and preparation of Report;
- Processing of CVOs recommendations;
- Role of Disciplinary authorities;
- Procedures for disciplinary actions-penalties;
- Procedures for conducting departmental enquiries;
- Implementation and effect of major and minor penalties.

Course Schedule:

May 12 to 14, 2021

June 23 to 25, 2021

July 20 to 22, 2021

Course Fee: : 12000 (+GST 18%)

(ii) Two Days Online Course on Preventive Vigilance for Non-Vigilance Officers

(Module Recommended by Central Vigilance Commission)

Topics to be Covered

Day 1: Lectures & Case studies

1. Preventive Vigilance: A Conceptual Framework

SUB-THEMES

- Overview of Vigilance Functions including Evolution;
- Punitive, Participative and Preventive Vigilance;
- Importance of Preventive Vigilance;
- Examples of best Practices both within India and Abroad on Preventive Vigilance;
- Procurement, Including e-procurement and Government e-marketplace-need for Efficiency and Transparency;
- Audit – An Overview.

2. Case Studies on Preventive Vigilance (Best Practices)

At least discussion on Two case studies related to the organization in the area of initiative on Preventive Vigilance.

- Experience sharing with the Moderator.

Day 2: Group Discussion & presentations

Group Discussions on Preventive Vigilance Measures on the Following Topics:

1. Procurement Principles

- i. Cannons of Procurement
- ii. CVC Guidelines
- iii. Government E-marketplace
- iv. E-Procurement

2. Audit

- i. Objectives of Audit
- ii. Compliance
- iii. Statutory
- iv. Performance
- v. Internal/Concurrent
- vi. Forensic

3. Whistle Blower Mechanism

- i. Internal in every organization
- ii. Protection of Whistle Blower
- iii. Feedback on Action Taken
- iv. Use of Technology

4. Ethics

- i. Evolution Over Ages

- ii. Ethical Dilemma-Case studies

- iii. Conflict of Interest

5. Technology as an Enabler

- I. Leveraging Technology
- II. Cyber Crime
- III. Innovation

6. E-Governance

- i. Process Re-engineering
- ii. Reducing Discretion

7. Conduct Rules

- i. Overview
- ii. Constitutional Basis
- iii. Major Provisions: Control, Discipline and Appeal Rules (relevant service rules).

8. Right to Information

9. Complaint Handling System

10. Transparency

Activity: First Half

1. A minimum of 6 Groups has to be constituted on the above indicated topics.
2. The groups should identify the bottlenecks in the vertical which make it vulnerable to corruption or lack of transparency and efficiency in the implementation of schemes etc.
3. The groups should suggest preventive measures to plug the bottlenecks with time-lines'.
4. The groups should prepare a power-point presentation (10 slides).

Activity: Second Half

1. The groups to make a presentation on their subjects before the Expert Panel: Time for presentation-10 minutes; Q and A -10 minutes each.
2. The expert panel to discuss Preventive Vigilance as a strategy and also to comment on each group's presentation.
3. Valediction and closing of the programme.

Course Schedule:

May 18 to 19, 2021
June 29 to 30, 2021

July 27 to 28, 2021

Course Fee: : 8000 (+GST 18%)

Note: Nomination can be sent latest by one week before start of the individual course. Please do not transfer the fee before receiving the confirmation from us.

Nomination of 5 or more participants in a single course will get 10% discount.

List of organisations which have nominated their officers to attend the previous courses:

Two Days Online Course on “Hospital Procurement Vigilance” (September 15 to 16, 2020)

- ☞ Lady Hardinge Medical College & Smt. S.K. Hospital, New Delhi
- ☞ LGB Regional Institute of Mental Health, Tezpur, Assam
- ☞ All India Institute of Medical Sciences (AIIMS), Deoghar, Jharkhand
- ☞ Institute of Post Graduate Medical Education & Research, Kolkata, W.B.

Two Days online Training Course on “Preventive Vigilance” (February 10-11, 2021)

- ☞ IREL (India) Limited, Mumbai, Maharashtra
- ☞ MMTC Limited, New Delhi
- ☞ Oil India Limited, Duliajan, Assam
- ☞ IRCON International Limited, New Delhi

Two Days online Training Course on “Preventive Vigilance” (February 23-24, 2021)

- ☞ IREL (India) Limited, Mumbai, Maharashtra
- ☞ Eastern Coalfields Limited (ECL), Paschim Bardhman, West Bengal
- ☞ Numaligarh Refinery Limited, Guwahati, Assam
- ☞ Rashtriya Ispat Nigam Ltd. (RINL), Visakhapatnam, Andhra Pradesh
- ☞ Hindustan Petroleum Corporation Limited (HPCL), Mumbai, Maharashtra
- ☞ BEML Limited, Bangalore, Karnataka
- ☞ RCON International Limited, New Delhi

Two Days online Training Course on “Preventive Vigilance” (March 23-24, 2021)

- ☞ Balmer Lawrie & Co. Ltd., Kolkata, West Bengal
- ☞ Bharat Petroleum Corporation Limited, Mumbai, Maharashtra
- ☞ Biotechnology Industry Research Assistance Council (BIRAC), New Delhi
- ☞ Vivekanand National Institute of Rehabilitation Training and Research (SVNIRTAR), Cuttack, Odisha

Guest Faculty



Dr. Yogendra Narain
(IAS Retd.) Former
Secretary General,
Rajya Sabha



Shri J. Vinod Kumar
Former Director, Policy
& Coordination, Central
Vigilance Commission



Mrs. Garima L. Bhagat
Chief Vigilance Officer,
Employees' State Insurance
Corporation (ESIC)



Sh. Prakash Chander Gupta,
Administrative Officer, KWDT,
Ministry of Jal Shakti,
Govt. of India



**Shri Mukesh
Chaturvedi**
Director (Retd.),
DoPT, Govt of India



Shri Surjit Singh
Director (Retd),
Central Vigilance
Commission



Course Director, PARI
Shri S. Bal Shekar
Former Secretary General,
Lok Sabha, Parliament of India



Director, PARI
Dr. Narmadeshwar Prasad
Ex. Addl. Director,
Rajya Sabha, Parliament of India



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Fee Payment

Draft/Cheque/NEFT in favour of PARI TRAINING INSTITUTE
LLP, should be paid to bank mentioned below:

Agency Name as per Bank : **PARI TRAINING INSTITUTE LLP**
Name of the Bank : **HDFC Bank**
Branch Address: **Ansal Chamber-1, Bhikaji Cama Place,
New Delhi-110066**
Account Number : **50200046748750**
IFSC Code : **HDFC0000678**
MICR Code : **110240104**
PAN No. : **AAAYFP0495N**
GSTIN: **07AAAYFP0495N1Z9**

Our Client Organisations (Since November 2017)

GOVERNMENT OF INDIA

1. Ministry of Personnel, P.G. and Pensions, Department of Pension & Pensioners Welfare, New Delhi
2. Department of Personnel and Training (DoPT), New Delhi
3. Ministry of Tribal Affairs, New Delhi
4. Ministry of Earth Sciences, New Delhi
5. Ministry of Electronics and Information Technology, New Delhi
6. Ministry of Development of North Eastern Region, New Delhi
7. Department of Space, Bangalore
8. Department of Scientific and Industrial Research (DSIR), New Delhi
9. Ministry of Road Transport & Highways, New Delhi
10. Ministry of Communication (Department of Posts), New Delhi
11. Ministry of Health & Family Welfare, New Delhi
12. Ministry of Shipping, New Delhi
13. Ministry of Commerce & Industry, Department of Industrial Policy & Promotion, New Delhi
14. Department of Health Research, New Delhi
15. Ministry of Parliamentary Affairs, New Delhi
16. Ministry of Coal, New Delhi
17. Department of Revenue, Ministry of Finance, New Delhi
18. Ministry of Human Resource Development, New Delhi
19. Ministry of Tourism, New Delhi
20. Department of Youth Affairs, New Delhi
21. Department of Agricultural Research and Education, New Delhi
22. Ministry of Power, New Delhi
23. Indian Council of Medical Research, Department of Health, New Delhi
24. DRDO, Department of Defence Research, New Delhi

25. Department of Economic Affairs, Ministry of Finance, New Delhi
26. Department of Empowerment of Persons with Disabilities (Diyangjan), Ministry of Social Justice, New Delhi
27. Ministry of Education, New Delhi
28. Department of Drinking Water & Sanitation, New Delhi.

PUBLIC SECTOR ENTERPRISES

1. National Aluminium Company (NALCO), Bhubaneswar
2. Bharat Heavy Electricals Limited (BHEL), New Delhi
3. Hindustan Aeronautics Limited (HAL), Bangalore
4. Central Coalfields Limited (CCL), Ranchi
5. South Eastern Coalfields Limited (SECL), Bilaspur
6. Mahanadi Coalfields Limited (MCL), Sambalpur
7. Western Coalfields Limited (WCL), Nagpur
8. Indian Bank, Chennai
9. RITES Limited, Gurugram
10. Telecommunications Consultants India Limited (TCIL), New Delhi
11. Oil & Natural Gas Corporation (ONGC), Dehradun
12. Ircon International Limited, New Delhi
13. National Highways Authority of India (NHAI), New Delhi
14. Indian Oil Corporation Ltd. (IOCL), New Delhi
15. Bharat Petroleum Corporation Ltd. (BPCL), Mumbai
16. Hindustan Petroleum Corporation Limited (HPCL), Mumbai
17. Dedicated Freight Corridor Corporation of India Ltd., New Delhi
18. Indian Farmers Fertiliser Cooperative (IFFCO), New Delhi
19. GAIL (India) Ltd., New Delhi
20. Oil India Limited
21. IREL (India) Limited, Mumbai
22. MMTC Limited, New Delhi
23. New Mangalore Port Trust, Mangalore, Karnataka
24. India Tourism Development Corp. Ltd., New Delhi
25. Biotechnology Industry Research Assistance Council (BIRAC), New Delhi
26. NLC India Limited, Neyveli, Tamilnadu
27. Balmer Lawrie & Co. Ltd., Kolkata

AUTONOMOUS BODIES

1. National Crime Record Bureau, New Delhi
2. National Buildings Construction Corporation (NBCC), New Delhi
3. Centre for Excellence in Basic Sciences, Department of Atomic Energy, Mumbai
4. CSIR - Central Electrochemical Research Institute, Karaikudi
5. Securities and Exchange Board of India (SEBI), Mumbai
6. Central Board of Excise and Customs (CBEC), New Delhi
7. Integrated Coastal and Marine Area Management (ICMAM), Chennai
8. India Meteorological Department (IMD), New Delhi
9. Indira Gandhi Centre for Atomic Research, Kalpakkam
10. Lokopriya Gopinath Bordoloi Regional Institute of Mental Health, Tezpur
11. Institute of Nano Science and Technology (INST), Mohali
12. National Biodiversity Authority (Ministry of Environment, Forest and Climate Change), Chennai
13. All India Institute of Medical Sciences (AIIMS), New Delhi
14. Jawaharlal Institute of Post Graduate Medical Education & Research (JIPMER), Puducherry,

15. Central Mine Planning & Design Institute Limited (CMPDI), Ranchi
16. Institute for Plasma Research, Gandhinagar
17. Office of the Controller General of Defence Accounts, Ministry of Defence, New Delhi
18. National Institute of Tuberculosis and Respiratory Diseases, New Delhi
19. National Council for Promotion of Sindhi Language (NCPSL), New Delhi
20. National Productivity Council, New Delhi,
21. Indian Institute of Foreign Trade, New Delhi,
22. National Skill Development Council (NSDC), New Delhi
23. National Institute of Rural Development and Panchayati Raj, Hyderabad
24. Central Institute of Himalayan Culture Studies (CIHCS), Itanagar
25. Chittaranjan National Cancer Institute (CNCI), Kolkata
26. National Council of Science Museums, Kolkata
27. Physical Research Laboratory, Ahmedabad
28. Central Council For Research in Unani Medicine, New Delhi
29. Children's Film Society India, Mumbai
30. National Institute for Micro, Small and Medium Enterprises (NI-MSME), Hyderabad
31. National Institute of Rock Mechanics, Bangalore
32. All India Institute of Medical Sciences (AIIMS), Jodhpur
33. National Technical Research Organisation (NTRO), New Delhi
34. All India Institute of Medical Sciences (AIIMS), Nagpur
35. Tata Memorial Hospital, Mumbai
36. VMMC & Safdarjung Hospital; New Delhi
37. Swami Vivekanand National Institute of Rehabilitation Training and Research (SVNIRTR), Cuttack
38. National High Speed Rail Corporation Limited (NHSRCL), New Delhi
39. All India Institute of Medical Sciences (AIIMS), Raipur
40. All India Institute of Medical Sciences (AIIMS), Bhubaneswar
41. National Small Industries Corporation (NSIC), New Delhi
42. Artificial Limbs Manufacturing Corporation of India (ALIMCO), Kanpur
43. National Capital Region Planning Board, New Delhi
44. All India Institute of Medical Sciences (AIIMS), Deoghar
45. Bureau of Police Research and Development (BPRD), New Delhi
46. Institute of Post Graduate Medical Education & Research, Kolkata
47. Lady Hardinge Medical College, New Delhi
48. Smt. S. K. Hospital, New Delhi.
49. North Eastern Council Secretariat, Shillong
50. All India Institute of Medical Sciences (AIIMS), Gorakhpur
51. Aeronautical Quality Assurance (DGAQA), New Delhi
52. NIELIT, New Delhi
53. North Eastern Regional Institute of Water and Land Management (NERIWALM), Tezpur
54. National Institute of Fashion Technology, Hyderabad, Telangana
55. National Centre for Cell Science, Pune
56. Centre for Marine Living Resources and Ecology (CMLRE), Kochi
57. Department of Justice, New Delhi
58. Indian Institute of Foreign Trade, New Delhi
59. NIFTEM, Sonipat