



# PARI TRAINING INSTITUTE

Announcing its First Two Day customised course  
on Preventive Vigilance & Parliamentary  
Procedures in Kolkata, West Bengal.

Now the training needs of Officers/Executives from Autonomous  
Bodies & PSEs under the Central Government in West Bengal,  
Jharkhand, Odisha, Chhattisgarh, Bihar and North Eastern States  
are addressed exclusively.

## THE EASTERN SECTOR TRAINING MODULE

Visit: [www.pariparliament.org](http://www.pariparliament.org)

Email: [pari.parliament@gmail.com](mailto:pari.parliament@gmail.com)



## ABOUT PARI



PARI Training Institute was established in November 2017 with a view to undertaking meaningful research on parliamentary and administrative issues in India and provide capacity building courses on Parliamentary Procedures, Public Policy Management, Public Health Policy Administration, Mental Health Management, Anti-Corruption and Vigilance Management, Preventive Vigilance, Gender Sensitisation in the workplace, Soft Skills, Raj Bhasha, VIP Protocols and Privileges, Interior Security, Cyber Security etc. which enable the stakeholders to build their capacity and be efficient in public service. The capacity building courses are tailor-made for officers of the Ministries/Departments, Autonomous bodies, and PSUs under the central government. So far over 130 ministries/departments/autonomous bodies/PSUs have nominated their officers to the various courses organised by PARI. We are proud to share that over 2000 government officers have attended various domestic and international courses organised so far by PARI, and all are happy alumnus of Pari Training Institute.

## INTRODUCTION

A proper vigilance management is the key to good governance. The Central Vigilance Commission has been playing a pivotal role in inculcating ethical values and integrity in the public servants. The mission and vision of the CVC has been to promote integrity in the governance process by creation of a credible deterrence against corruption through prompt enforcement of anti-corruption laws and regulations; Undertaking effective preventive measures to minimize the scope of corruption and Raising public awareness to inculcate ethical values and reduce society's tolerance towards corruption. PARI Training Institute with a view to supplement the efforts of the CVC towards building a corruption free governance has come out with a short course on Preventive Vigilance for middle level and induction level officers in the PSEs and autonomous bodies on CVC Recommended Module.

PARI's flagship courses on Parliamentary Procedures cover Parliamentary Questions and Assurances, Parliamentary Devices of raising matter of Public Importance, Parliamentary Committee Systems, Dealing with Department-related Parliamentary Committees, Privileges and Protocol of MPs and MLAs, with a view to familiarise the officers working in the PSEs and the Autonomous Bodies with their Parliamentary responsibilities.

### Preventive Vigilance

#### DAY 1

#### TOPICS TO BE COVERED

- Preventive Vigilance: A Conceptual Framework;
- Overview of Vigilance functions including evolution;
- Punitive, Participative and Preventive Vigilance;
- Importance of Preventive Vigilance;
- Brief lectures on Conduct rules;
- Procurement including e-procurement and Government e-Marketplace-Need for efficiency and transparency;
- Audit, an Overview;
- Evolution of Ethics over ages; Ethical Dilemma;
- Transparency and Conflict of Interest;
- Whistle Blower Mechanism.

# Parliamentary Procedures

## DAY 2

### TOPICS TO BE COVERED

- Parliamentary Terminologies;
- Parliamentary Questions and Drafting of Answers;
- Raising matters of Public Importance through Parliamentary Devices;
- Parliamentary Assurances & Law Making Process;
- Papers Laid on the Tables of Lok Sabha/Rajya Sabha and Protocol for MPs and MLAs;
- Study visits of Parliamentary Committees and appearing before it;
- Parliamentary Privileges and Protocols;
- Liaison with the Parliament: A Practical Approach.

## PARI Management



**Course Director, PARI**  
**Shri S. Bal Shekar**  
Former Secretary  
General, Lok Sabha,  
Parliament of India

Shri S. Bal Shekar has a rich experience of 33 years in the Administrative/ Executive/ Legislative/ Committee services in the Indian Parliament including being Chief of Protocol and Conference Branch involving event management and visits to various countries on conference duty as Secretary to Parliamentary delegations. He has rendered advice on various matters of Parliamentary practice and procedure to the Hon'ble Speaker and to the Lok Sabha. Being the head of the Lok Sabha Secretariat, he has handled all aspects of administrative work of the Secretariat consisting of about 3000 employees. He has been a permanent faculty member of the Bureau of Parliamentary Studies and Training, which is an institution under the Lok Sabha imparting training to members of parliament, speakers and officers of parliament from various countries all over the world. He has organized several international and national level conferences on parliamentary matters, apart from organizing various ceremonies and functions in the Central Hall of Parliament including arrangements for addresses by international dignitaries such as the U.S. President, etc.



**Director, PARI**  
**Dr. Narmadeshwar Prasad**  
Ex. Addl. Director,  
Rajya Sabha,  
Parliament of India

Dr. Prasad is the founder Director of Parliamentary and Administrative Research Institute (PARI) in New Delhi. He has worked in different capacities in Rajya Sabha Secretariat for over 23 years. He has a vast experience in parliamentary procedures. He took VRS from his service in 2017 and founded Parliamentary and Administrative Research Institute (PARI) with a view to impart training to officers of the government, PSUs and Autonomous bodies under the central government. He has done M.A., M Phil and Ph.D. from the School of International Studies, Centre for International Politics, Organisation and Disarmament, Jawaharlal Nehru University, New Delhi.

## Guest Faculties



**Sh. Anindo Majumdar**  
IAS (Retd), Former  
Secretary, Central  
Vigilance Commission

Shri Anindo Majumdar is a retired officer of the Indian Administrative Service of the 1985 batch. He retired from the post of Secretary, Central Vigilance Commission in August, 2020. Shri Majumdar has served in Arunachal Pradesh, Mizoram, Delhi and the Andaman and Nicobar Islands. Some of the key posts held by him are: Secretary, CVC, Chief Secretary, Andaman and Nicobar Administration, Principal Secretary, GNCTD, Joint Secretary, Department of Agriculture and Cooperation, Govt. of India, Deputy Chairman, Kolkata Port Trust, Deputy Commissioner, Andaman District, Deputy Commissioner, East Kameng District etc. Shri Majumdar also served as a Capacity Development Advisor in the United Nations Development Programme in Afghanistan between 2011 to 2013. Shri Majumdar has a MBA degree from the University of Hull, UK and a MA degree in Economics from the Delhi School of Economics, University of Delhi.



**Sh. Sanjay Shrivastav**  
IAS (Retd), Former Chief  
Election Commissioner,  
NCT of Delhi.

An IAS officer of 1980 batch, of UT cadre, Sh. Sanjay Shrivastava has a long and extremely successful career of 42 years. He has worked in different capacities in the state and central governments spanning over a period of more than 4 decades. He did his graduation from Gorakhpur University, MSc in Botany and LLB from Allahabad University and an MBA from Southern Cross University in Lismore, Australia. He has added LLM to his kitty. He mainly served in Manipur before coming to Delhi on Central Deputation to serve as a PS to a Central Minister and later worked in the Ministry of Health and Family Welfare as Deputy Secretary and Director. He served as Director of Vigilance-cum-Joint Commissioner of Police in Anti-corruption Cell, Govt of NCT Delhi from 1994-2000. He also held additional charge of CVO in Delhi Electric Supply Undertaking and Labour Commissioner in the Govt of NCT Delhi. Shri Shrivastava worked as Secretary of Services and Administrative Reforms in Delhi Govt., Chief Secretary of Goa and Chief Secretary, Govt of Delhi, Vice Chairman. Delhi Development Authority and Secretary, Coordination, Security and Public Grievances, Govt of India. And last but not the least he worked as State Election Commissioner of Delhi and Chandigarh from 2016 to 2022.



**Shri J. Vinod Kumar**  
Former Director, Policy  
& Coordination, Central  
Vigilance Commission

Shri J. Vinod Kumar recently retired as Director (Policy and Coordination) of the Central Vigilance Commission (CVC), the apex anti-corruption institution of India. CVC is mandated under the CVC Act, 2003 for exercising superintendence over the Vigilance

Administration and functioning of Central Bureau of Investigation (CBI). Shri J. Vinod Kumar is a veteran with over 37 years of knowledge & experience in all aspects of Vigilance Administration and Anti-corruption policy and its implementation. In addition, he possesses vast knowledge in review of existing practices, procedures, and assisted the CVC in devising fresh guidelines and advisories for the Central Govt. Departments, CPSEs, PSBs, PSICs, FIs and Autonomous Bodies etc. He has also served in the Corporate Vigilance setups of Indian Oil Corporation Ltd. (IOCL) and Oil and Natural Gas Corporation (ONGC) on deputation. He represented/ was part of Indian Delegation at various fora; UNODC for UNCAC meetings, G20 and BRICS Anti-corruption Working Group meetings, at OECD Anti-Bribery Convention, other International conferences etc. A regular faculty of CVC for induction trainings for Chief Vigilance Officers (CVO) conducted by CVC, CBI etc., since 1998. Also, as faculty for other training institutes like ISTM, CBI Academy, National Police Academy and other training centres of CPSEs and Public Sector Banks on diverse areas of Vigilance Administration, Anti-Corruption matters, Service & Disciplinary matters.



**Shri J. Sundriyal**  
Consultant &  
Former Joint  
Secretary, Rajya  
Sabha Secretariat,  
Rajya Sabha

Shri Jagmohan Sundriyal, Former Joint Secretary in Rajya Sabha, Parliament of India is an expert in Parliamentary and Constitutional matters, legislation, finance and budget, public policy analysis and public administration with more than 36 years of experience in Parliament (both Houses), Government of India and State Government of Uttarakhand. He has worked with distinction in all functional areas of Parliament administration. He has been associated with all formats of Parliamentary Committees and contributed immensely in the domain of education, health, industry, transport, tourism, culture, environment & forests and commerce by preparing more than 150 reports of different Parliamentary Committees on financial, legislation and policy issues of different Ministries/Departments of Govt. of India. He has worked as J.S. In-charge of the Department related Committee on Health and Family Welfare for almost five years and has been instrumental in scrutinizing landmark legislations and examining subjects of public importance relating to health sector. He has remained engaged as faculty to different training programmes conducted by Parliament of India and the Parliamentary Administrative and Research Institute. He has worked as P.S. to Ministers in the NDA Government. Firstly, with Shri Murali Manohar Joshi who then went on to become Hon'ble Speaker, Lok Sabha and then as P. S. to Shri M. Venkaiah Naidu, Minister of Parliamentary Affairs who became Vice-President. Thus we can safely say he is a king maker in the democracy. He has also efficiently handled his assignment as OSD to Hon'ble Chief Minister of Uttarakhand. Presently Hon'ble Chairman, Rajya Sabha has assigned him the study of System Improvement in Rajya Sabha Secretariat.



**Shri S. K. Tripathi**  
Joint Secretary,  
Rajya Sabha

Shri S.K. Tripathi is currently working as Joint Secretary and Chief Vigilance Officer in the Rajya Sabha Secretariat, Parliament of India. He joined the Rajya Sabha Secretariat in the year 1985. Over the span of three decades he has been associated with legislative business as well as non-legislative business pertaining to the Council of States. He has been overseeing the work of three Parliamentary Committees namely; Committee of Privileges, Committee on Rules and Committee on Government Assurances. Also, he has been Faculty member in various courses/programme conducted by Institute of Constitutional & Parliamentary Studies and Rajya Sabha Secretariat on subjects of Legislative Drafting, Law making process, raising matters of urgent public importance, matters of breach of privileges etc.



**Sh. P. C. Gupta,**  
Administrative  
Officer, KWDT,  
Ministry of Jal Shakti,  
Govt. of India

Shri Gupta Ji is a retired Indian Civil Accounts Service officer. He recently retired as Assistant Controller of Accounts from Ministry of Finance on 30.09.2018. He is currently re-employed as Administrative Officer in Krishna Water Disputes Tribunal, Ministry of Jal Shakti'. He brings in a wide and rich experience of 40 years in central government in the fields of Administration, Finance and Accounts. He has been a guest faculty in National Academy of Broadcasting & Multimedia (NABM), Institute of Sectt Training & Management (ISTM), Institute of Govt Accounts & Finance (INGAF). He is also frequently invited as a guest Speaker in conferences, workshops etc organised by various ministries/ departments. We are privileged to have sir partake in this initiative with us.

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### **Course Schedule**

**Batch-I : September 6 to 7, 2022**

**Batch-II : November 15 to 16, 2022**

### **Last date for nominations**

**August 13, 2022**

**October 17, 2022**

**Duration:** 2 Days

**Eligibility:** Any Officer nominated by the Competent Authority

**Fees:** INR 17,500 + 18% GST.

**(The fees include only Training fee. PARI will assist in getting accommodation in Hotels in Kolkata which the participants may pay directly to the Hotel. Also the participants will have to arrange for local conveyance to reach the Training Venue.**

**Note:** It does not include travel fare to Kolkata and return.

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**Venue: BJ-75, Salt Lake City, Sector-2, Kolkata, West Bengal**



# Our Client Organisations (Since November 2017)

## GOVERNMENT OF INDIA

1. Ministry of Personnel, P.G. and Pensions, Department of Pension & Pensioners Welfare, New Delhi
2. Department of Personnel and Training (DoPT), New Delhi
3. Ministry of Tribal Affairs, New Delhi
4. Ministry of Earth Sciences, New Delhi
5. Ministry of Electronics and Information Technology, New Delhi
6. Ministry of Development of North Eastern Region, New Delhi
7. Department of Space, Bangalore
8. Department of Scientific and Industrial Research (DSIR), New Delhi
9. Ministry of Road Transport & Highways, New Delhi
10. Ministry of Communication (Department of Posts), New Delhi
11. Ministry of Health & Family Welfare, New Delhi
12. Ministry of Shipping, New Delhi
13. Ministry of Commerce & Industry, Department of Industrial Policy & Promotion, New Delhi
14. Department of Health Research, New Delhi
15. Ministry of Parliamentary Affairs, New Delhi
16. Ministry of Coal, New Delhi
17. Department of Revenue, Ministry of Finance, New Delhi
18. Ministry of Human Resource Development, New Delhi
19. Ministry of Tourism, New Delhi
20. Department of Youth Affairs, New Delhi
21. Department of Agricultural Research and Education, New Delhi
22. Ministry of Power, New Delhi
23. Indian Council of Medical Research, Department of Health, New Delhi
24. DRDO, Department of Defence Research, New Delhi
25. Department of Economic Affairs, Ministry of Finance, New Delhi
26. Department of Empowerment of Persons with Disabilities (Diyangjan), Ministry of Social Justice, New Delhi
27. Ministry of Education, Govt. of India, New Delhi
28. Department of Drinking Water & Sanitation, New Delhi.
7. Western Coalfields Limited (WCL), Nagpur
8. Indian Bank, Chennai
9. RITES Limited, Gurugram
10. Telecommunications Consultants India Limited (TCIL), New Delhi
11. Oil & Natural Gas Corporation (ONGC), Dehradun
12. Ircon International Limited, New Delhi
13. National Highways Authority of India (NHAI), New Delhi
14. Indian Oil Corporation Ltd. (IOCL), New Delhi
15. Bharat Petroleum Corporation Ltd. (BPCL), Mumbai
16. Hindustan Petroleum Corporation Limited (HPCL), Mumbai
17. Dedicated Freight Corridor Corporation of India Ltd., New Delhi
18. Indian Farmers Fertiliser Cooperative (IFFCO), New Delhi
19. GAIL (India) Ltd., New Delhi
20. Oil India Limited, Dulaijan, Assam
21. IREL (India) Limited, Mumbai
22. MMTC Limited, New Delhi
23. New Mangalore Port Trust, Mangalore, Karnataka
24. India Tourism Development Corp. Ltd., New Delhi
25. Biotechnology Industry Research Assistance Council (BIRAC), New Delhi
26. NLC India Limited, Neyveli, Tamilnadu
27. Balmer Lawrie & Co. Ltd., Kolkata
28. IFCI Limited, New Delhi
29. HLL Lifecare Limited, Thiruvananthapuram
30. Pension Fund Regulatory And Development Authority, New Delhi
31. MSTC Limited, Kolkata
32. Northern Coalfields Limited, Singrauli
33. Power Finance Corporation Ltd., New Delhi
34. Mangalore Refinery and Petrochemicals Ltd., Mangalore
35. Mishra Dhatu Nigam Limited, Hyderabad

## PUBLIC SECTOR ENTERPRISES

1. National Aluminium Company (NALCO), Bhubaneswar
2. Bharat Heavy Electricals Limited (BHEL), New Delhi
3. Hindustan Aeronautics Limited (HAL), Bangalore
4. Central Coalfields Limited (CCL), Ranchi
5. South Eastern Coalfields Limited (SECL), Bilaspur
6. Mahanadi Coalfields Limited (MCL), Sambalpur
5. Securities and Exchange Board of India (SEBI), Mumbai
6. Central Board of Excise and Customs (CBEC), New Delhi
7. Integrated Coastal and Marine Area Management (ICMAM), Chennai
8. India Meteorological Department (IMD), New Delhi
9. Indira Gandhi Centre for Atomic Research, Kalpakkam
10. Lokopriya Gopinath Bordoloi Regional Institute of Mental Health, Tezpur

11. Institute of Nano Science and Technology (INST), Mohali
12. National Biodiversity Authority (Ministry of Environment, Forest and Climate Change), Chennai
13. All India Institute of Medical Sciences (AIIMS), New Delhi
14. Jawaharlal Institute of Post Graduate Medical Education & Research (JIPMER), Puducherry,
15. Rajya Sabha Secretariat
16. Institute for Plasma Research, Gandhinagar
17. Office of the Controller General of Defence Accounts, Ministry of Defence, New Delhi
18. National Institute of Tuberculosis and Respiratory Diseases, New Delhi
19. National Council for Promotion of Sindhi Language (NCPSL), New Delhi
20. National Productivity Council, New Delhi
21. Indian Institute of Foreign Trade, New Delhi
22. National Skill Development Council (NSDC), New Delhi
23. National Institute of Rural Development and Panchayati Raj, Hyderabad
24. Central Institute of Himalayan Culture Studies (CIHCS), Itanagar
25. Chittaranjan National Cancer Institute (CNCI), Kolkata
26. National Council of Science Museums, Kolkata
27. Physical Research Laboratory, Ahmedabad
28. Central Council For Research in Unani Medicine, New Delhi
29. Children's Film Society India, Mumbai
30. National Institute for Micro, Small and Medium Enterprises (NI-MSME), Hyderabad
31. National Institute of Rock Mechanics, Bangalore
32. All India Institute of Medical Sciences (AIIMS), Jodhpur
33. National Technical Research Organisation (NTRO), New Delhi
34. All India Institute of Medical Sciences (AIIMS), Nagpur
35. Tata Memorial Hospital, Mumbai
36. VMMC & Safdarjung Hospital; New Delhi
37. Swami Vivekanand National Institute of Rehabilitation Training and Research (SVNIRTR), Cuttack
38. National High Speed Rail Corporation Limited (NHSRCL), New Delhi
39. All India Institute of Medical Sciences (AIIMS), Raipur
40. All India Institute of Medical Sciences (AIIMS), Bhubaneswar
41. National Small Industries Corporation (NSIC), New Delhi
42. Hindustan Shipyard Ltd., Visakhapatnam, A. P.
43. National Capital Region Planning Board, New Delhi
44. All India Institute of Medical Sciences (AIIMS), Deoghar, Jharkhand
45. Bureau of Police Research and Development (BPRD), New Delhi
46. Institute of Post Graduate Medical Education & Research, Kolkata
47. Lady Hardinge Medical College, New Delhi
48. Smt. S. K. Hospital, New Delhi
49. North Eastern Council Secretariat, Shillong
50. All India Institute of Medical Sciences (AIIMS), Gorakhpur, U.P.
51. Aeronautical Quality Assurance (DGAQA), New Delhi
52. NIELIT, New Delhi
53. North Eastern Regional Institute of Water and Land Management (NERIWALM), Tezpur
54. National Institute of Fashion Technology, Hyderabad, Telangana
55. National Centre for Cell Science, Pune, Maharashtra
56. Centre for Marine Living Resources and Ecology (CMLRE), Kochi, Chennai
57. NIFTM, Sonapat, Haryana
58. Energy Management System, Thiruvananthapuram, Kerala
59. Coir Board, Kochi, Kerala
60. All India Institute of Medical Sciences (AIIMS), Patna, Bihar
61. All India Institute of Medical Sciences (AIIMS), Raebareli, Uttar Pradesh
62. All India Institute of Medical Sciences (AIIMS), Awantipora, Jammu and Kashmir
63. All India Institute of Medical Sciences (AIIMS), Rishikesh, Uttarakhand
64. All India Institute of Medical Sciences (AIIMS), Mangalagiri, Andhra Pradesh

#### **NOMINATION RECEIVED FROM HON'BLE MEMBERS OF PARLIAMENT**

1. Shri Bellana Chandra Sekhar, Honb'le Member of Parliament, Lok Sabha, Vizianagaram Constituency
2. Shri Sanjay Jaiswal, Honb'le Member of Parliament, Lok Sabha, Paschim Champaran Constituency
3. Dr. Subhash Chandra, Honb'le Member of Parliament, Rajya Sabha
4. Shri Digvijay Singh, Honb'le Member of Parliament, Rajya Sabha
5. Shri Bikash Ranjan, Honb'le Member of Parliament, Rajya Sabha
6. Shri Syed Zafar Islam, Honb'le Member of Parliament, Rajya Sabha
7. Maharaja Sanajaoba Leishemba, Honb'le Member of Parliament, Rajya Sabha

#### **NOMINATION RECEIVED FROM ASSEMBLIES**

1. Punjab Vidhan Sabha Secretariat
2. Meghalaya Legislative Assembly Secretariat,
3. Sikkim Legislative Assembly Secretariat
4. Government of National Capital Territory of Delhi
5. Mizoram Legislative Assembly Secretariat



# THE EASTERN SECTOR TRAINING MODULE NOW IN KOLKATA



## **PARI TRAINING INSTITUTE LLP**

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